

Franklin County Rural Water District #1  
Board Meeting Minutes  
April 16, 2019

PRESENT: Lance Town, Garrett Taylor, Keith McAdoo, Karen Walburn, Jake Jenkins, David Alderman, Tom Wilson, Nicole Roecker, and Cathy Duderstadt.

1. CALL TO ORDER:

Lance Town, Chairman called the meeting to order at 7:00p.m.

2. READING AND ADOPTION OF MINUTES:

No additions or corrections were made to the March 2019 minutes. Garrett Taylor made a motion to accept the March minutes, Jake Jenkins seconded, motion carried.

3. OPERATORS REPORT:

Tom provided a two page summary of his activities for the month (see attached) and expanded on some of the items. The Keim Truck Stop project in Wellsville, some questions about easements ever obtained, Cathy will check with the Courthouse. Tom took and passed his Small Systems exam while at the KRWA Conference in Wichita, congratulations!!!

Ordered new tools for both trucks. Uniforms with logos have arrived.

Miami 2 forgot to call Tom as part of their free chlorine burn procedure. We will quickly begin flushing lines to take advantage of their burn.

Nicole added that they have emptied the old trailer, have the shop cleaned out, and purchased new seat covers for the Chevrolet company truck.

4. BOOKKEEPERS REPORT:

Cathy indicated that we not only shown a loss in operations for March, but also for the first quarter. Discussed some ways of increasing the operating fund revenue. Cathy suggested a fee for changing and updating the rental property occupants, which happens fairly often. Lance Town moved to charge a \$25 fee for the administration of rental property transfers, Jake Jenkins seconded, motion carried.

Continued discussion about the monies the District has to invest. Cathy contacted the Kansas State Bank about two CD's we had there, and one at Mid America Bank in Wellsville, all were willing to renegotiate the terms with little or no penalty. Keith McAdoo and I will sign new CD documents.

Karen Walburn moved to transfer \$450,000 out of checking at KSB to the money market, leaving a little over \$100,000 in that checking account. We can then look into moving money from the money market account into three 6 month CD's. Garrett Taylor seconded, motion carried.

Garrett Taylor moved to pay all bills, and to approve the financial reports, Keith McAdoo seconded, motion carried.

5. OLD BUSINESS:

Tom has contacted Russ Pitts about the time line on adding the check valve to the

Miami 2 master meter. Russ indicated that it would be his next project. Some discussion on the Wellsville annex into the District. Tom is waiting for some detailed information about how much water they are purchasing from Baldwin. Both Tom and Cathy indicated they found the Wichita Conference very useful, Tom attended a Water Tower Maintenance seminar, found that we need to do some much needed maintenance/improvements on our tower. Cathy indicated that area involving "on call" work, some Kpers issues, and meters that are being used for multiple purposes need to be looked into.

#### 6. NEW BUSINESS:

Water application review and approval, Samantha Holtwick and Stephen Reeve, Wellsville. Application has been reviewed and approved by our engineers. Jake Jenkins moved to accept the application, Garrett Taylor seconded, motion carried. Killough Construction is using a clean out for their source of water during the summer for their asphalt plant. This arrangement wastes water for the District. Tom will change to a protected regulator so water will be metered but also freeze proof. Tom has plans to purchase some new style chlorine testing kits for both he and Nicole which are easier to use and more accurate. Tom would like to purchase a machine that locates water lines using sound waves, called a "Thumper", makes locating lines much faster and easier. Tom plans to purchase two harnesses to use when they have to climb the outside of the water tower.

#### 7. ADJOURNMENT:

Jake Jenkins moved to adjourn at 9:00p.m. Keith McAdoo seconded, motion carried.