

Franklin County Rural Water District #1  
Regular Monthly Board Meeting Minutes  
March 18, 2025

Present: Tom Wilson, Kim Tucker, Dawn Rumford, Larry Endecott, Brad O'Dea, Jason Killian, David Alderman, Garrett Taylor, Ted Stoneking, Gary Clark

Visitors: Judith Cole, Brandon Livingston

NOTE: Chairman Endecott was feeling a little under the weather. Larry asked the Vice Chairman to run the meeting.

1. CALL TO ORDER:

Vice Chairman Taylor called the meeting to order at 7:20 pm.

2. ELECTION OF OFFICERS:

To ensure secretarial duties were handled as the previous secretary (David Alderman) is no longer an officer, election of the officers was done at the beginning. Brad motioned that Larry be chairman of the board, Jason be vice chairman, Dawn be treasurer, and Garrett be secretary. Dawn seconded. The motion carried. For the remainder of the meeting, Garrett assumed secretarial duties and Jason ran the meeting.

3. APPROVAL OF MINUTES:

Larry moved to approve the February minutes as presented. Dawn seconded. The motion carried.

4. OPERATOR'S REPORT:

Tom reported on his activities for the month. He continued trim repair at the new pump house. There was a leak repair performed at Pawnee & Tennessee. Meter readings and samplings were finished on time. The Texas road bridge project is underway.

5. BOOKKEEPER'S REPORT:

Kim reviewed the February financials. The capital improvement budget was in the black while the operations budget was in the red. This was expected due to some insurance payments that land in February. Larry moved to pay all bills as presented. Garrett seconded. The motion passed.

6. OLD BUSINESS:

No further discussion on any items beyond what was covered in the operator's report.

7. NEW BUSINESS:

Five benefit unit transfers needed approved: #0176, #0516, #0688, #0568, #0569. Larry moved these be approved. Garrett seconded. The motion passed.

Chairman Endecott and vice chairman Killian will schedule an annual performance review with Tom before the next monthly meeting.

Kim and Tom both have vacations planned this summer. These dates will be provided soon to ensure the water district has adequate coverage.

The replacement of equipment due to customer negligence was brought up by Tom as a hole in our current policies. Things like the displaced meter lids causing frozen meters, mowers breaking meter lids, etc. were listed as things that cost the district money today. These occurrences are not frequent but do cost the district time and money. Tom will draft a policy for review next meeting.

The water district applied for two grants related to potential expansion. We received a technical grant which covers the engineering related costs. However, we did not receive the project grant which is a much larger portion of the cost of the expansion. Tom will research how we can use the technical grant and if there are any additional funding opportunities available for the project side.

The potential for adding a case-by-case policy around late fee forgiveness was discussed, specifically in relation to a current late account in the district. Brad moved to suspend all late fee accruals for this account. There was no second. The motion died.

Dawn gave a brief recap of Cathy's retirement party. Fun was had by all and Cathy sent a nice thank you card to the board.

8. ADJOURNMENT:

Garrett moved to adjourn at 8:32 PM. Brad seconded. The motion passed.