

Franklin County Rural Water District #1
Regular Monthly Board Meeting Minutes
January 21, 2025

PRESENT: Cathy Duderstadt, Dawn Rumford, Larry Endecott, Garrett Taylor, Tom Wilson, Gary Clark, Jason Killian, and Brad O'Dea.

VISITOR: Ted Stoneking

1. CALL TO ORDER:

Chairman Endecott called the meeting to order at 6:30 p.m.

2. APPROVAL OF MINUTES:

Brad moved that the December minutes be approved as read, Dawn seconded, motion carried.

3. OPERATOR'S REPORT:

Tom reported on his activities for the last month. Meter reading planned completion by 25 January 2025. Continuing locates for KwikCom. Pump house still waiting for small finishing touches. Severe cold weather caused approximately 5 meters to freeze, 3 of the 5 were caused by broken or missing lids. The plan is to lower the other 2 to reduce risk of future freezing. KDOT Hwy-33 project being pushed back to later in 2025. Tom continued working with Franklin County on the water line relocation due to the county's plans to widen a bridge on Texas Road. MERP (Main Extension Refund Policy) is still being reviewed by our water district Attorney, Todd Luckman. Tom has other monthly activities in his summary to the Board. It is included in the board packet.

4. BOOKKEEPER'S REPORT:

Cathy reviewed the December financials, bills to pay, our accounts receivable and past due accounts. Cathy answered the Board's questions after the review. Garrett moved to pay all bills, and to approve the financials as presented, Dawn seconded, motion carried.

5. OLD BUSINESS:

2025 Board member search continues, Mr. Stoneking attended the January meeting and may be interested in a board position. Dawn Rumford and Larry Endecott are continuing to update banking signature cards. Office staffing was discussed with the board following the recent interviews. Office furniture and supplies that are the personal property of Cathy Duderstadt was offered to the district. Garrett moved to purchase all office items from Cathy, Dawn seconded, motion carried. Thank you Cathy!

6. NEW BUSINESS:

Two Benefit Unit Transfers, #0363, and #0372. Garrett moved to approve the

transfers, Brad seconded, motion carried.

Employee Paid Holiday Policy, Discussion over what will happen when one of the employee's 6 paid holidays falls on a regular day off. Dawn moved to clarify the closest regular day of work to the calendar holiday will be substituted as the paid holiday. Brad seconded, motion carried.

Executive Session, at 7:15 Dawn moved to enter an Executive Session to discuss staffing. Garrett seconded and the Board was under Executive Session until 7:50.

Part time training and support, Garrett moved to keep Cathy on as a part time employee to train our new Bookkeeper and provide coverage support on an as needed basis. Dawn seconded, motion passed.

7. ADJOURNMENT:

Dawn moved to adjourn at 8:05 Garrett seconded, motion carried.

NOTES: Congratulations to Kim Tucker on becoming the new RWD1 Bookkeeper. We look forward to having you on the team in February.