

Franklin County Rural Water District #1
Regular Monthly Board Meeting Minutes
December 19, 2023

PRESENT: Cathy Duderstadt, Karen Walburn, Larry Endecott, Garrett Taylor, Brad O'Dea, Keith McAdoo, Gary Clark, Tom Wilson, David Alderman.

VISITORS: Cole Meyer.

1. CALL TO ORDER:

Chairman Endecott called the meeting to order at 6:30 pm.

2. APPROVAL OF MINUTES:

Keith moved that the November 2023 minutes be approved as presented. Garrett seconded; motion carried.

3. OPERATOR'S REPORT:

Tom reviewed his activities since the last meeting.

Work on the tower pump house is progressing with pad preparation, water inlets and outlets installed in existing lines, and county building permits secured.

Thomas/Wyoming Road upgrade has stalled due to hesitation on the investor group.

Not as many lots have been sold, so they are rethinking their options.

Tom upgraded District policy to include written documentation on cross contamination, and line valve exercising as per the annual KDHE inspection requirements.

Worked on the 2024 budget numbers.

Tom's complete summary of his activities for the month are included in the board packet.

4. BOOKKEEPER'S REPORT:

Cathy reviewed the November financials, in operations, the month was red, but YTD stayed in the black. There were some expenses that were once per year for the month.

Cathy reviewed the CD's that with needed to be renewed or moved to another financial institution.

Keith moved to accept the financials as presented, and to pay the bills. Garrett seconded; motion carried.

CD discussion and decision will be covered in new business.

5. OLD BUSINESS:

2024 Budget. Karen moved to go into executive session for 10 minutes, to discuss the 2024 budget including raises for Tom and Cathy. Only Board involved. Brad seconded; motion passed. No action taken. Ten minutes later, back in regular board meeting, Karen moved to accept the proposed budget as presented, with a twenty-five cent per 1000 gallons rate increase, and a 3% raise for both Tom and Cathy. She also moved that any bonus for 2024 would be determined by the Board as part of a review of

the year late in calendar year 2024. Keith seconded; motion carried.
2024 Board positions. Three member's terms are up: Larry, Karen, and Keith. Keith has indicated that he will not run again. (we threatened, still won't) Larry agreed to run again (we threatened, still going to run again) Karen is still deciding. (too early to threaten).

6. NEW BUSINESS:

After much discussion about CD rates and length of terms, Garrett moved to take the two CDs that have or will soon mature and put them in one CD at GSSB for two years at 5.50%. Then take a majority of the dollars out of the money market account at KSB, and invest those dollars in a CD at either KSB or Mid America Bank Wellsville for as long and as high a rate as possible. Brad seconded; motion carried. David Alderman was appointed to sign all documents on the new certificates with the intention of adding a second signer after new officers are elected in 2024.

Reviewed BCBS health insurance rate increase for 2024. About a 10% increase.

Garrett moved to accept the contract, Karen seconded, motion carried.

Cathy reviewed the accounting software new year contract Advantage Computers approx. \$900. and the increase in our liability insurance for EMC. Keith moved to accept, Garrett seconded, motion carried.

Tom had spent quite a bit of time researching how other Districts handle having line extension financing. He then wrote both a Cross Contamination policy and a Water Main Extension Policies and Procedures to go into our Board policy manual. Tom reviewed both documents with the Board. Keith moved to accept both documents as written, Garrett seconded, motion carried.

7. ADJOURNMENT:

Karen moved to adjourn at 8:45 pm. Keith seconded; motion carried.