

Franklin County Rural Water District #1
Board Meeting Minutes
January 16, 2018

PRESENT: David Alderman, David Kaub, Lance Town, Karen Walburn, Keith McAdoo, Cathy Duderstadt, Nichole Roeckers and Bob McClay

GUESTS/MEMBERS: Scott Wood, Garrett Taylor

1. CALL TO ORDER

The meeting was called to order by Chairman, David Alderman at 6:30 p.m.

2. READING AND ADOPTING OF MINUTES

The Minutes of the December 19, 2017 meeting were presented for approval. Karen Walburn moved to accept the minutes; David Kaub seconded, and the motion carried 5-0.

3. OPERATOR'S REPORT

Bob McClay presented his December report for the Board's review. Bob reported that he had made several calls for frozen meters.

4. FINANCIAL REPORTS

Cathy Duderstadt presented the December financial reports for review and approval. Keith McAdoo moved to accept the financial records and pay all bills as presented; Lance Town seconded, and the motion carried 5-0.

5. OLD BUSINESS

A. DAMAGE TO WATER LINE BY FRANKLIN COUNTY CREW

Cathy Duderstadt called the County Clerk's office this week and they reported that the \$2,000 payment is in the mail for the damage.

6. NEW BUSINESS

A. REPRESENTATIVE FOR KRWA CONFERENCE

After discussion, this topic was tabled until next month.

B. ANNUAL NEWSLETTER

The content presented was approved. Cathy will contact each candidate for a small introduction to each.

C. TRUCK FUND

Lance Town moved to transfer \$6000 from the Peoples Bank checking account to the Truck Fund. Karen Walburn seconded, motion carried 5-0.

D. 2017 AUDIT ENGAGEMENT

Agler & Gaeddert, Chartered submitted an engagement letter to perform the 2017 audit for the sum of \$3,675 plus out-of-pocket costs. If engaged to perform the 2018 and 2019 audits, their fees will not exceed a 2% increase each year. Keith McAdoo moved to engage Agler & Gaeddert to perform the 2017 audit; Lance Town seconded, motion carried 5-0.

E. OTTAWA AREA CHAMBER OF COMMERCE BANQUET

A request was received from the Chamber for a donation for the annual banquet to support the Chamber Foundation's Philanthropic Fund. Lance Town moved to donate \$100 to the Chamber Foundation; Keith McAdoo seconded; motion carried 4-0 with Karen Walburn abstaining due to her affiliation with the Chamber.

F. WATERLINE IMPROVEMENT

The Board was presented with bids from Rural Water Services, Inc. for two capital improvement projects for water main extensions on Tennessee Road and on Stafford and Oregon Roads. The Board tabled discussion of these projects pending additional information to be requested from the bidder.

G. NEOSHO ROAD BID

A bid to extend water line on Neosho Road was received from Wray Backhoe. The Board requested some clarification and the subject was tabled until next month.

H. 2018 INSURANCE POLICIES

The policy was reviewed with no suggestions for changes.

I. SEMI-TRUCK ACCIDENT AT VERMONT & SHAWNEE (1/3/2018)

A fatality accident on January 3 resulted in a ruptured water line. Cathy has tracked down the insurance carrier for the trucker. Bob has taken some pictures at the scene on the GPS device and will bring those in. Cathy will send the photos and the contractor's invoice to the adjustor for payment.

7. EXECUTIVE SESSION

At 8:00, David Alderman dismissed the staff to move the meeting into Executive Session to discuss personnel matters. Minutes of this meeting are under a separate cover. Regular session meeting resumed at 8:50.

8. ADJOURNMENT

Keith McAdoo moved to adjourn the meeting, Karen Walburn seconded and the motion carried 5-0. Meeting adjourned at 8:55 p.m.